

## **Hotel & Guest Policies**

## **Debit Card Policy**

Overnight guests planning to use a debit card should be aware that a hold will be placed on their account for the balance of their room rate and tax, as well as \$50.00 per night for incidentals. While this is just a hold, on debit accounts the funds will show as being withdrawn. Upon check-out, any remaining funds will be immediately released, however, it may take 5 to 7 business days for that release to be reflected in your account, depending on the specific rules of your financial institution.

#### Cancellation

Our cancellation policy is 72 hours prior to your arrival. If you cancel outside of the 72 hours, the deposit is refundable less a \$25 processing fee. Any cancellations within the 72 hour window of arrival, you will forfeit your deposit.

# Flexible Date Change During Phases of COVID-19

We are happy to accommodate any changes made to reservations outside of 72 hours prior to your confirmed check-in time, free of charge. Date changes made within 72 hours of check-in will incur a \$50.00 change of date fee for the first date change. Any date changes made after that may result in a forfeit of your deposit.

## Check In and Check Out

Our check-in time is after 3:00pm and our check-out time is by 11:00am. Any guests arriving earlier than 3:00pm will be checked in as soon as rooms become available. Guests checking out after 11:00am may incur a late checkout fee.

## Age Requirement

Guests must be 21 years or older with photo identification to reserve a room. Guests under 21 years must be accompanied by an adult.

## Early Checkout

An early departure fee of one night's room and tax applies to guests checking out prior to their departure date.

## Birdseye Rooftop Pool & Dining

Our Birdseye Rooftop Pool & Dining is open seasonally, please contact our front desk to confirm availability. In an effort to respect all guests' personal space, we will be implementing hourly maximums and coordinating reservations for two-hour time slots. Chairs may be reserved on a first come first served basis with the front desk starting at 7AM on the morning of your desired reservation.

## **Dining Services**

Overnight guests are welcome to make reservations for priority seating in our 1606 Restaurant. Reservations may be made on our website or by phone at 978.491.5090. For additional reservation policies, please visit www.1606restaurant.com

# Overnight Parking Fee Overnight guest parking is an \$8 nightly charge.

## Non-Smoking Policy

All guest rooms and public spaces are 100% non-smoking and designated areas can be found adjacent to the hotel entrance. A \$250 USD cleaning fee will be charged to any guest who violates the smoking policy.

#### **Damages**

Guests will be held Responsible for any loss or damage to the hotel caused by themselves, their friends, or any person for whom they are responsible.

## **Personal Belongings**

Complementary safe deposit boxes are available for use in guest rooms. Hotel management is not responsible for your personal belongings and valuables like money, jewelry or any other valuables left by guests in the rooms.

## Occupancy Policy

Posted room rates are for double occupancy (two adults). Each additional adult up to the maximum occupancy for a room will result in a \$25 per night increase. There is not an increase for additional children up to maximum occupancy.

Maximum number of guests allowed in a room is four. If the occupancy numbers are exceeded, there will be a fee of \$50 per person and individuals may be asked to leave.

## Peace and Quiet Policy

"Quiet Hours" go into effect on the guest room floors from 10:00pm to 7:00am daily. During these hours we ask that all guests keep conversation and in-room activities at a respectable volume. However, guests are more than welcome to enjoy the use of our beautiful lobby until the wee hours of the morning, should you desire a late-night gathering. We have a "one warning" policy for noise complaints. A second noise complaint for in-room activity during quiet hours will result in a request to depart the premise immediately. All noise complaints which resulted in compensation to guests disturbed will be charged to the guest room whose noise caused the complaint.

#### Pet Policy

In order to guarantee a comfortable and allergen-free environment for our guests, we respectfully decline the presence of pets in the hotel. Documented service animals are always welcome. We are happy to refer pet boarding facilities in our area that you can utilize during your stay.

## Dress Code:

The dress code at Beauport Hotel Gloucester and 1606 Restaurant & Bar is distinctly casual; however, some restrictions do apply. With the exception of our Birdseye Rooftop, shoes and a shirt are required throughout the rest of the hotel.

#### Alcohol

No outside alcohol is permitted to be brought into the hotel, as per Massachusetts liquor laws.

## **Parties**

Our guest rooms, guest room floors, and Birdseye Rooftop are for registered hotel guests only. No parties are allowed in these spaces at any time. More than the standard occupancy is defined as a party. While we attempt to give at least one warning before eviction and/or calling the police, this policy may be enforced without warning in order to protect other hotel guests. Criminal charges could be applicable.

Beauport Hotel Gloucester reserves the right to change these policies without advance notice.